



*Parks, Recreation and  
Neighborhood Services*

## **PARKS AND RECREATION COMMISSION**

### **ANNUAL RETREAT**

**Wednesday, August 20, 2008  
5:30 P.M.**

**Location: Almaden Winery  
5730 Chambertin Dr  
San José, CA 95118**

MELANIE RICHARDSON, CHAIR

WINSTON CHEW

PAUL KRAMER

LESLEE HAMILTON

JULIE MATSUSHIMA

G.M. HARDING

MIKE FLAUGHER, VICE CHAIR

JAMES KIM

ERIK KARSTAN SMITH

## **AMENDED AGENDA**

### **1 CALL TO ORDER**

---

### **2 INTRODUCTIONS**

---

- a) Introduction of New Commissioners
- b) Council Liaison Welcome
- c) What were the highlights of FY 2007-08 for you as a Commissioner?
- d) What are you looking forward to in the next fiscal year?

### **3 COMMISSION PROCESS**

---

- a) Open government pending changes
- b) Bylaws, Quorum, Attendance, Meeting schedule (when will we hold special meetings)
- c) Discuss Strategic Use of Subcommittees
- d) Process for Commission work plan updates during the year
- e) Discuss suggestions for more effective meetings

#### **4 COMMISSION WORKING PRINCIPLES**

---

- a) Review Park and Recreation Department Vision / Mission / Key Goals
- b) Review Parks and Recreation Commission Advisory Mission
- c) Discussion on Commission and Staff roles

#### **5 PARKS AND RECREATION DEPARTMENTAL WORK PLAN**

---

- a) Review Departmental Work Plan for FY 2008-09
- b) Review Key Capital Projects for FY 2008-09

#### **6 LONG-TERM GOALS**

---

#### **7 FY 2008-09 GOALS**

---

- a) Parks & Recreation Commission FY 2008-09 Work Plan
- b) Joint Planning/Parks & Recreation Commission Meeting

#### **Availability of Public Records**

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 200 E. Santa Clara Street, 9<sup>th</sup> Floor, San Jose, CA at the same time that the public records are distributed or made available to the legislative body.

To request an accommodation or alternative format for City-sponsored meetings or printed materials, please call 408-793-5505 or 408-294-9337 (TTY) as soon as possible, but at least three business days before the meeting.  
For questions, please contact Sue Diehl, Secretary, at (408) 793-4186.